School Programs Guided Field Trips Chaperone Information Letter

Thank you for volunteering to be a chaperone on the upcoming field trip to The Morton Arboretum!

Your group has been scheduled to come on (date): _____ from (time) _____ to (time) _____

Your group will be participating in ______ program(s)

Please review the chaperone tips and guidelines included below.

Prepare for the day:

Morton

Arboretum

- Dress for the weather. (This includes comfortable walking shoes and rain gear, if rain is predicted.)
- Bring/Pack a Lunch. School groups may be eating at a picnic shelter or enjoying a picnic lunch in the Children's Garden where there is not access to the restaurant or vending machines.

Help your student enjoy their visit:

• Role-model appropriate behavior.

CHAMPION

TREES

- Listen, observe and participate. Enjoy your day among the trees.
 - \circ $\;$ Review the Arboretum Guidelines included below
- Know the purpose of the group's trip. Ask your group leader/teacher to outline the purpose of the field trip.
- Encourage student participation. Allow the students to be actively engaged in the program.
- Assist with program activities. For guided programs, help to pass out or collect materials. For Self-Guided programs, read through the materials together with your students and lead them through the activities.

Share your feedback

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• Following the field trip, be sure to share feedback with your lead teacher/group leader.

We are looking forward to your visit!

Thank you for helping to prepare yourself and your students for a great day among the trees!

Arboretum Guidelines

Explore with Care:

- Please no climbing on trees or hanging from their branches.
- Place all trash in garbage receptacles.
- The Morton Arboretum is a tobacco-free environment. Smoking and tobacco use (including smokeless cigarettes), is not allowed indoors or outdoors within the Arboretum.
- The Arboretum has acquired trees and other plants from around the world for study, display, research, and propagation. Unlike indoor museums, our collections are out in the open. It is important to respect our living specimens.
- The Arboretum plant collections include more than 41,000 labeled specimens throughout the grounds. At times you may want to go off trail to get a closer look at collections or specimens. Please use good judgment and be aware of your footing and the terrain. Watch for poison ivy. Avoid plant damage by refraining from walking through garden beds.